

BIIS/ Cir No: 15/2021- 2022

02-10-2021

**SUBJECT: 100% PHYSICAL ATTENDANCE- MANDATORY**

Dear Parent,

Warm greetings from BIIS family!

As per the directives received from MoEHE, 100% physical attendance is mandatory w.e.f 3<sup>rd</sup> October 2021.

Parents are requested to note the following guidelines:

1. School Timings:

**For Kindergarten- 7.00 A.M. to 11.00 A.M.**

Parents to drop the child between 6.45 A.M. to 7.00 A.M. and leave the premises. The dispersal time will be from **10.45 A.M. to 11.00 A.M.** and requesting all the parents to pick their ward on right time.

**For Primary- 7.00 A.M. to 1.30 P.M.**

Parents to drop the child between 6.45 A.M. to 7.00 A.M. and leave the premises. The dispersal time will be from **1.25 P.M. to 1.45 P.M.** and ensure that your ward is picked by 1.45 P.M.

2. Gates will be closed after 7.00 A.M. No students will be allowed to attend classes without special permission from Principal after 7.00 A.M.

3. Students must wear their masks and maintain a minimum distance of one meter in the school premises.

4. If your child is going to be picked up by some other parent/ person, kindly inform the class teacher.

5. Students must wear their ID-cards daily.

6. It is mandatory for parents to inform the school immediately when child or any member of the family is tested COVID19 positive or is exposed to COVID19 positive person.

With due consideration, we ensure student's well-being and safety as per the Ministry guidelines will be taken care off.

Sincerely,



Asha Shiju  
Principal

