

BIIS/ Cir No: 6 /2023- 2024

29-04-2023

SUBJECT: REGULAR SCHOOL TIMINGS AND GUIDELINES

Get ready to learn, explore and grow with smile. Do your very best!

Dear Parent,

Warm greetings from BIIS!

I hope this message finds you all doing well. We wish to inform you, that the student will follow regular school timing from **Sunday, 30th April, 2023**.

The timings are:

- For KG 1 & KG 2: The class timing will be from **7:00 AM to 11:00 AM**
- For Grade I to VI : The class timing will be from **7:00 AM to 01:30 PM**

The school office will function as per below timings:

SUNDAY to THURSDAY	SATURDAY
7:00 AM TO 3:00 PM	9:00 AM to 01:00 PM

Kindly note:

- School Gates will be opened at **6:30 A.M** only. Hence, parents are requested not to leave the students at the gate before the above mentioned time. Gates will be closed by **7:00 A.M**.
- Late coming to school **after 7:00A.M will be marked as absent**. Three late arrivals without any valid reason, the parent has to meet the principal.
- Kindergarten dispersal is at **11:00 A.M**. All parents are requested to pick their ward before **11:30 A.M**. If any student needs to stay back after **11:30 A.M**, parents are requested to send an email to info@brilliantindianschool.com seeking special permission.
- Primary school dispersal is at **1:30 P.M**. All parents are requested to pick their ward without fail before **2 P.M**.
- Students who have not filled the nomination form for student council, kindly fill it before **1st May 2023**.

Thanking you all,

Sincerely,



Asha Shiju
Principal

