

Subject : Code of Ethics

Dear Parent,

Greetings from BIIS family!

The Ministry of Education and Higher Education, represented by the Private Education Affairs Sector issued the Code of Ethics for Private Schools in Qatar with the aim of regulating the relationship between all parties to the educational process. We have shared the Code of Ethics on website and class groups and we wish to forward the extract from the Code of Ethics.

**CODE OF ETHICS FOR STUDENTS:**

Article 16: Ethical responsibilities of students towards school

1. Adhere to positive behaviors and deal with everyone in a kind and respectful manner.
2. Comply with school's rules and regulations
3. Interact positively with other classmates during school time.
4. Preserve school property and facilities

**CODE OF ETHICS FOR PARENTS:**

Article 17: Ethical responsibilities of parents towards school

1. Spread awareness amongst their children on the importance of education and respect those in charge of the educational process.
2. Show positive manner and behavior and deal respectfully with other school staff.
3. Wear a decent and appropriate outfit while visiting the school.
4. Never abuse your position or your social status to influence school's decisions.

Kindly note:

- On school days, gates will be opened at **6:30 A.M. to 7 A.M only** for parents to drop their wards inside the campus. Entry is restricted through Gate.1 and exit through Gate.2. Parents are requested to make their wards be seated at the right side in the cars with their bags so that our support staff can receive them quickly.
- Parents who reach after 7 A.M. have to park cars properly along the side wall of the school and are not permitted to park at the middle of the road and create traffic block. Parents should accompany their wards inside the campus if they reach after 7 A.M.
- Reporting to school **after 7 A.M. will be marked as absent.**
- Parent should collect their wards from the school campus by **11:15 A.M. for Kindergarten and 2 P.M. for Primary class students without fail.**
- Fee defaulters are kindly requested to pay the proposed fee at the earliest.

Sincerely,

Asha Shiju  
Principal

